# Graduate Council Meeting Minutes

CHAIRED BY: David Kieda TIME: 3:00pm

DATE: January 26, 2015 PLACE: 300 Park

COUNCIL MEMBERS PRESENT: Robert Baldwin, Connie Bullis, Tim Garrett, Chuck Hansen, Laura Kessler, Robert Mayer, Valeria Molinero, Ginny Pepper, Vanessa Stevens, Mary Jane Taylor, Bryan Trump

STUDENT REPRESENTATIVES PRESENT: Yuanyuan Xie

EX OFFICIO MEMBERS PRESENT: Ed Barbanell, David Kieda, Abigail Ririe, Donna White

EXCUSED MEMBERS: Krishnan Anand, Tim Formosa, Susan Johnston, Nyce Keiyoro, Sean Redmond, Ryan Smith, Elham Yazdani

FINAL AGENDA

1. Welcome and Introductions

Dean Kieda welcomed the Graduate Council to the fifth meeting of the 2014-15 academic year. We welcomed Robert Baldwin and Bryan Trump to the Graduate Council as replacements for members on leave or sabbatical.

**2. Proposal: Graduate Certificate in Gender Studies**

Susie Porter from Gender Studies presented a new graduate certificate.

Vote: Approved unanimously

Abstained: None

Comments: The certificate has been created at the request of students, implemented at this time because there is enough faculty to support the coursework. Eleven of the twelve schools in the PAC-12 have some form of graduate gender studies certificate or program. This would be the only gender studies program in the state of Utah.

 Only graduate students would be eligible to acquire this certificate.

 Faculty would be teaching all core courses for the certificate.

**3. Proposal: Graduate Certificate in Global Medicine**

Ty Dickerson from the Department of Pediatrics / Public Health presented a new graduate certificate.

Vote: Postponed until proposal is completed with learning outcomes & letters

Abstained:

Comments: Among students, interest in global health is at an all-time high. In the University of Utah School of Medicine between 17 and 25 students every semester go abroad as part of their studies. The hope is that this certificate will offer an opportunity for students to explore global health in a more rigorous and structured manner.

 The countries listed under the global health electives are not the only options available to students.

 The University of Utah is ahead of some schools in entering global health academia, but behind others in the PAC-12.

Learning objectives need to be made available to the Graduate Council with some understanding of how these will be evaluated.

 Also, a paragraph needs to be added to the proposal discussing other comparable programs in the region.

 There are a few missing letters of support which will be forwarded to the Graduate Council.

 The Council will need to examine a potentially similar program (with the same name) in Family and Preventive Medicine under Stephen Alder to be sure there is no extensive overlap between the two programs.

 The summary of courses and credit hours required needs to match what is listed in the proposal. The program schedule needs to match the course schedule.

 **ACTION**: David Kieda will request these items and bring this proposal back next month.

**4. Information Items from The Graduate School**

Ed Barbanell presented a proposal concerning the suspension of inactive academic programs.

Comments: There is an abbreviated R-401 for suspension of programs; this process will use that template. The programs would be audited every seven years (as this is the general program review cycle). Donna White believes that departments should be involved in this conversation about suspensions. She suggested we email departments with antiquated degrees and ask if they want the degrees on the books still.

 Ginny Pepper suggested that during the 7-year program review departments must list the degrees they offer and how many students have graduated with these degrees. Donna White and Denise Haynie will work on some language on this topic for the Redbook.

David Kieda initiated a discussion about graduate transfer credit policy and dual degrees.

Comments: Dean Kieda discussed a case regarding a student who completed a substantial fraction of their PhD coursework at a peer institution, and then transferred to the U of Utah. Kieda confirmed with the Graduate Council that the proper procedure to follow is to allow 6 credits of coursework to transfer, and the supervisory committee should waive duplicative coursework from the degree requirements. All other Graduate School requirements will still apply, including residency requirements and minimum number of dissertation/thesis hours.

 Dual degrees: Six matriculated hours can be counted towards one degree. However, when acquiring a dual degree the credits cannot be split 6 towards one and 6 towards the other.

David Kieda requested that Council members consider serving as committee members to review GRF and UTA applications. **ACTION**: Abi will send out a request for service.

Donna White updated the Council on the current state of the CIB review process. The Guidance document is on hold until Robert Flores finishes policy 6-001. The GCSC (Global Change and Sustainability Center) is running a pilot of the annual review process. Brenda Bowen, a representative from the GCSC, will present at the next Graduate Council meeting.

Time of Adjournment 4:27pm.

The next Council meeting will be held 23 February 2015 at 3:00pm in the Winder Board Room 300 Park.