

# Graduate Council Meeting Minutes

CHAired BY: David Kieda

TIME: 3:00 pm

DATE: October 30, 2017

PLACE: Winder Boardroom

COUNCIL MEMBERS PRESENT: Joanna Bettmann Schaefer, Lis Pankl, James Agutter, David Blair, Lara Rheinemann, Christopher Stringham, Lien Chen, Richard Paine, Laura Kessler, Douglas Christensen, Kristin Cloyes, Julie Wambaugh, Anthea Letsou, Isabel Dulfano, Christopher Reilly

EX OFFICIO MEMBERS PRESENT: David Kieda, Katharine Ullman

EXCUSED MEMBERS: Arul Mishra, Rena D'Souza, Karen Johnson, Jeffrey Moore, Zachary Stickney, Ann Darling

## AGENDA

### 1. Welcome

David Kieda of the Graduate School welcomed the Graduate Council.

### 2. Proposal: Clinical Pharmacology PhD

Amie Klein and Elena Enioutina of the Clinical Pharmacology department presented the Clinical Pharmacology PhD proposal. All Council questions were answered by Dr. Dearing.

Vote: approved with amendments; unanimous

Abstained: Christopher Reilly

Comments: The Council amended that the proposal clarify the learning outcomes of the program and their assessment, to be compliant with NWCCU standards. They also requested the proposers to remove proposal language that restricts program to only two students per year.

### 3. Proposal: Transfer of Disability Studies Minor & Graduate Certificate Program from the College of Health to the School for Cultural and Social Transformation

Angela Smith of the English department and Kathryn Bond-Stockton of the School for Cultural & Social Transformation presented the proposal for the Transfer of Disability Studies Minor & Graduate Certificate Program from the College of Health to the School for Cultural and Social Transformation proposal. All Council questions were answered by Drs. Smith & Bond-Stockton.

Vote: approved; unanimous

Abstained:

Comments:

### 4. Proposal: Book Arts Transfer/Library Course-Offering Unit

Marnie Powers-Torrey and Emily Tipps of the Marriott Library presented the Book Arts Transfer/Library Course-Offering Unit proposal. All Council questions were answered by Dr. Powers-Torrey.

Vote: approved; unanimous

Abstained: Lien Chen

Comments: The Graduate Council strongly recommended that the Book Arts program develop a single, joint curriculum committee for the program with representation from both Fine Arts and the Marriott Library.

5. **Discussion: English Language Proficiency Exams**  
Kevin Perry of Atmospheric Sciences discussed with the Council the recent changes to English Language Proficiency Exams at the undergraduate level. As the Undergraduate Council has determined to cancel acceptance of the recently accepted English Language proficiency exams, the Council determined that no action was necessary.
6. **Review: Art and Art History Department**  
The Art and Art History Department Review was postponed until the November 27, 2017 Graduate Council Meeting.
3. **Review: History Department**  
The History Department Review was postponed until the November 27, 2017 Graduate Council Meeting.
4. **Discussion: Graduate Degree Milestone Tracking & Supervisor Training**  
Dean David Kieda of the Graduate School discussed a new initiative with the Council of encouraging departments to create programs to make sure that progression toward graduation is progressing smoothly for graduate students.

Time of Adjournment 5:00pm.

Next Graduate Council meeting will be held Monday, November 27, 2017.