



# **Accounting/Budget**

**Graduate School Annual Retreat 2/4/2022**

# FY23 BUDGET

- FY22 Forecast due 2/23/2022
  - Forecast/Budget templates will be sent out early next week
- FY23 Budgets due 3/9/2022
  - Annual budget meeting will be scheduled shortly
- FY23 Budget due to the U - 4/1/2022
- FY23 Budget Presentation 4/28/2022 – 1:00pm
- FY23 TBP Allocations –
  - Working with Budget Office



# ACCOUNTING

- Monthly analysis of financial statements
  - Monthly ad-hoc financial reports to Account Executives
- National Science Foundation/Graduate Research Fellowship Program (NSF/GRFP)
  - Financial aspects of the program
    - Monthly set-up of stipends
    - Review management reports
    - Annual reporting
    - FY23-Scholarship Admin/TBP for on-tenure Fellows



# ACCOUNTING

- Extended Tuition Benefits (xTBP)
  - 100% Tuition on grants and activities via journal entries
    - Need to work on process for putting partial tuition on grants/activities
  - Spring 2022 – 411 students on xTBP
    - 355 students on xTBP charged to grants
  - Moratorium on new University systems due to One U GL project (will talk with Jason about automating some of the process)



# ACCOUNTING

- Graduate Student Health Insurance Program (GSHIP)
  - Biweekly enrollment of student eligible for GSHIP (once TBP portal opens)
  - Reconciliation of GSHIP census
    - UHCSR (health insurance)
    - EMI (vision/dental insurance)
- RFP – Vision/Dental provider
  - RFP posted by Purchasing – March review technical proposals with search committee



# HUMAN RESOURCES

- Welcome Matthew!!!
  - Fellowships/Benefits Manager
- Welcome Ro!
  - New Assistant Director-Graduate Diversity
- Welcome Ericka!!
  - New Manuscript Editor
- Current Searches
  - Assistant Dean of Graduate Diversity
    - Three Candidates selected for 2<sup>nd</sup> round of Interviews
  - Program Review Coordinator (1.0 FTE)
    - To be posted
  - PMST Program Coordinator (0.50 FTE) - posted



# OTHER

- Tuition Benefits Program
  - Collaborate with Matthew
  - Assist with TBP emails
  - Data analysis on HR download for job code compliance
  - TBP Usage analysis
  - Collaborate with Budge Office
    - Annual returned overhead
    - Annual allocations to Colleges/Departments
- TBP training – xTBP and Insurance



# FY23 -

- Increase in accounting for new University-wide fellowship
- xTBP program will continue to grow as this is the main program to post tuition directly to grants
- Continue to assist with Tuition Benefits Program

