

Graduate Council Meeting Minutes

CHAired BY: Katharine Ullman and David Kieda

TIME: 3:00 pm

DATE: September 23, 2019

PLACE: Winder Boardroom

COUNCIL MEMBERS PRESENT: Shmuel Baruch, David Blair, Doug Christensen, Wade Cole, Kit Fry, Satu Hummasti, Laura Kessler, Robert Kraemer, Anthea Letsou, Jessica Marshall, Dena Ned, Lena Schvaneveldt, Robert Zheng

EX OFFICIO MEMBERS PRESENT: David Kieda, Katharine Ullman, Ann Darling

EXCUSED MEMBERS: James Agutter, Myla Andersen, Kristin Cloyes, Rena D'Souza, Raj Rajamani, Christopher Reilly, Jonah Schupbach

AGENDA

1. **Welcome**

Katharine Ullman of the Graduate School welcomed the Graduate Council.

2. **Review: Division of Occupational and Environmental Health**

Robert Zheng of Education presented the Division of Occupational and Environmental Health review to the Council. All questions of the Council were answered by Dr. Zheng.

Vote: approve, with amendments

Abstained:

Comments: The Council requested that the number of faculty in the Division be confirmed. The Council also requested more specific information on how the Division carries out assessment activities and suggested that a specific recommendation regarding assessment be included.

3. **Review: Department of Pharmacology and Toxicology**

Doug Christensen of Engineering presented the Department of Pharmacology and Toxicology review to the Council. All questions of the Council were answered by Dr. Christensen.

Vote: approve, with amendments

Abstained:

Comments: The Council suggested that specific mention be made of assessment feedback loop activities, and recommended reordering the recommendations to highlight those with highest priority.

4. Discussion Item: Potential Changes to Tuition Benefit Program

David Kieda discussed proposed changes to the Tuition Benefit Program that, if approved, will be implemented a year from now. A series of town-hall meetings and discussion with academic deans has been taking place to solicit feedback on the proposed changes.

5. Discussion Item: Center for Research on Migration & Refugee Integration

David Kieda reported that a proposal is forthcoming to move the administrative home of the Center for Research on Migration & Refugee Integration from the College of Social Work to the Division of Public Health.

6. Discussion Item: Time to Degree

David Kieda reported that the Graduate School will begin enforcing time limits set by individual departments for completing graduate degrees. Exceptions to time limits may still be approved upon petition to the Graduate School.

7. Discussion Item: Graduate School Code of Conduct

David Kieda reported that a Graduate School Code of Conduct has been drafted in order to promote a “safe, harassment-free and discrimination-free environment” for graduate students. The Code of Conduct will be reviewed by the University’s Office of Equal Opportunity and Affirmative Action and Directors of Graduate Studies prior to implementation. The Council recommended that the proposed Code of Conduct be aligned with existing University policy.