

The background features a gradient from red at the top to blue at the bottom, overlaid with a field of small white stars. On the left side, there are several semi-transparent circular gauges or dials. One large gauge has numerical markings from 140 to 260 in increments of 10. Other smaller gauges are scattered around, some with arrows indicating direction. The overall aesthetic is technical and futuristic.

# OFFICE & GSTAA UPDATE

MANNY SOLIS

# DAY TO DAY OPERATION

- No ongoing issues. Commitment to insure the office runs smooth on a daily basis.
- Reminder that weekly cleaning schedule needs to be followed. New Cleaning schedule will be posted and we ask for everyone cooperation in keeping our workspace clean.
- Exercise bike in the break room, the move was made to promote an active lifestyle.
- Emergency Panic Button move, please familiarize yourself with the location in the event of an emergency. (Dave asked a good question: what is the implication if we push the button, honestly , there are none, better be safe than sorry).



# EMPLOYEE MORAL

- Committed to working hard to insure employee satisfaction.
- Insuring each employee has the right tools to get their jobs done ( Office supplies and Equipment-Budget permitted).
- Organizing potlucks through the year.
- Spring time 3<sup>rd</sup> floor social/Global office farewell. They will be moving in the summer.

# ACHIEVEMENT #1 FOR FY18

- Research related to Graduate travel funding across PAC12 Universities
- Implementation of new policy limiting funds to one (1) award per Graduate career
- Increased award amount from \$400 to \$500
- Creation of the new Grad Travel online application process- Grad Travel Portal (Launched August 14, 2017)



# ACHIEVEMENT #2 FY18

- Successful launch and administration of the Grad Travel Portal (thanks, Jason).
- Minimal issues found at launch; however, these issues were fixed once we were made aware. Jason and me are continuously updating the website,
- Proactively monitoring the application portal and communicating with Coordinators, and Department Chairs, to insure applications are processed in a timely manner.
- Students who had been recently been waitlisted now have the opportunity to receive funding , thanks to the new GSTAA policy.
- **The Graduate School's Graduate Student Travel Assistance Award (GSTAA) is now competitive with other PAC12 Universities, after years of idle operation.**

# TRAVEL UPDATE





# TRAVEL APPLICATIONS STATISTICS

- FY 17
- Total Applications: 436
- Awarded: 273
- Waitlist: 163

FY 18  
New Grad Travel Portal

Total Applications: 141  
Awarded: 72  
Waitlist: 34

FY 18  
Old Travel System

Total Applications received: 64  
Applications awarded: 53  
Applications Waitlisted: 4



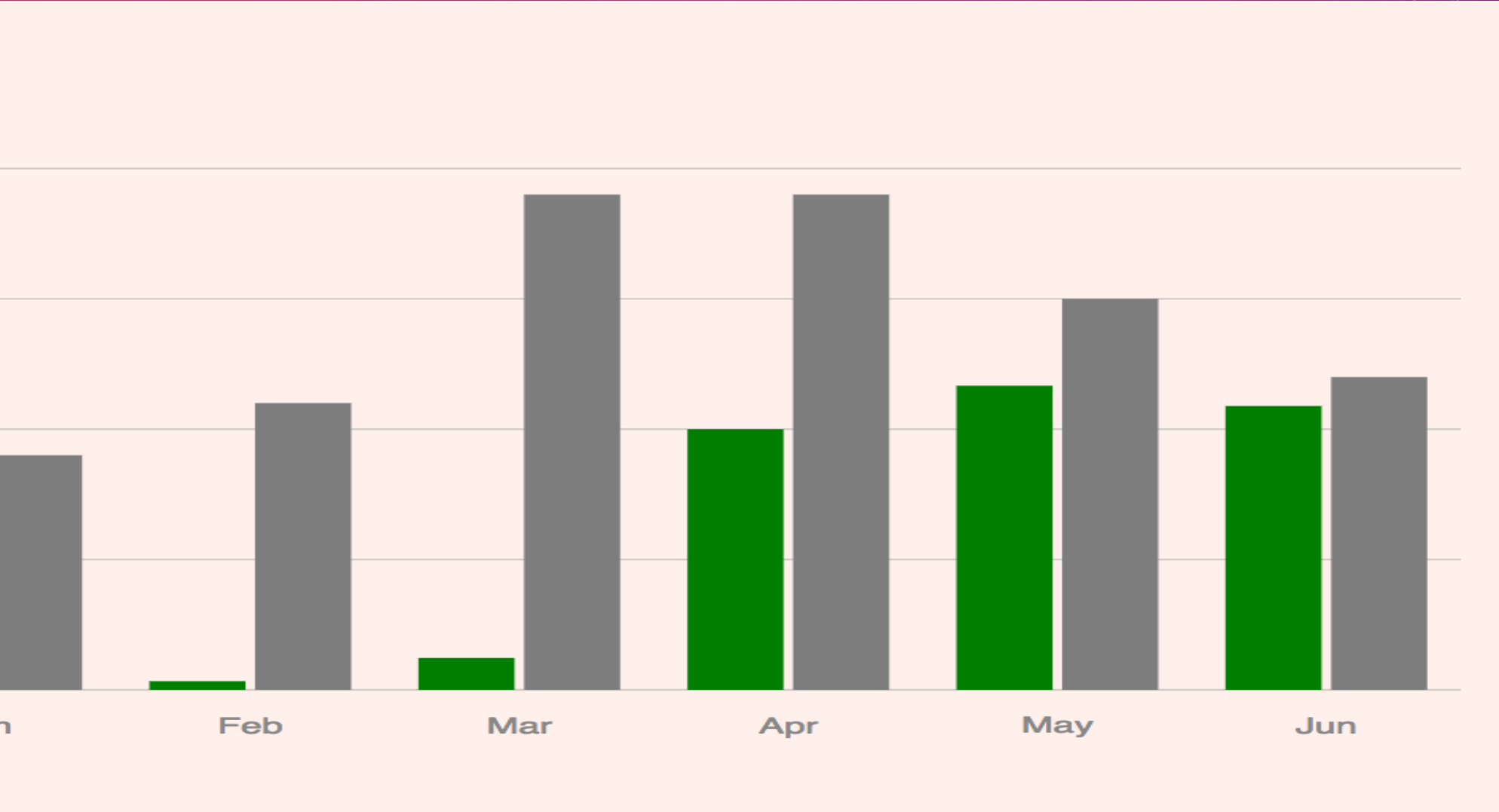
Total Applications received= 205

Total Awarded= 125

Total Waitlisted= 38

78% of FY 18 Budget awarded

# FUNDING STATUS





# GOALS FOR FY 19 AND BEYOND



- Revisit PAC12 Universities Graduate travel funding to start planning for GSTAA changes for FY 19 or FY 20 (Dave and me will use FY 18 data to start planning for future policy changes, to better serve our Graduate students).
- Compare data to determine if policy changed could be made to offer a max of 2 awards per Graduate Career. 1 offered to attend a conference & 1 offered to Present research work, which could lead to job offers to our Graduate students.

END

