



This form is due back to Graduate Records by the graduate student's first matriculated semester.

Fifteen (15) non-matriculated credit hours are allowed to count toward a master's degree*

Nine (9) non-matriculated credit hours are allowed to count towards a doctoral degree

Credit hours earned as a non-matriculated student are subject to acceptance by the graduate program supervisory committee. The credits can be taken no more than three years prior to being admitted to the program and can be applied toward a master's or doctoral degree. The course(s) must be graded with a B or better. Credit/Non-Credit grades are not allowed.

*The total sum of prior credits allowed are non-matriculated (9), transfer (6), and graduate courses taken as an undergraduate to graduate (6) at the university; may not exceed fifteen (15) credit hours for a single degree. Please check your department's policy they might have limitations to how many non-matriculated credit hours are allowed.

This form cannot be used for BS/MS degrees or International students on visas; they are not eligible for non-matriculated status.

Refer to Graduate School Policy for [Limitations on Credit Non-matriculated Students](#)

Fill out and email the signed form to gradrecords@gradschool.utah.edu

Student's name: _____ **Student's Umail:** _____

Student's UID #: _____ **Academic Degree:** _____

Semester & Year	Course Name	Course Number & Section	Grade	Credit Hours

Director of Graduate Studies Signature

Date _____

Director of Graduate Studies Print Name